

Church Committee Meeting Minutes, December 14, 2025

Attendees: Pat Sanford, Pastor Kelly, Carolyn Chretien, Deanne Bellinger, Jim Koepfler, Ed Clavette, Jim Fennell, Megan Fennell, Beth Sanford, Linda Vogler, Cindi Barkley, Tom Sanford, Dana Manton

Call to order. Moderator, Deanne Bellinger, called the meeting to order at 11:30am. Opening prayer by Pastor Kelly.

Minutes from November 15, 2025: Minutes were made available in hard copy for review, Minutes from November 2025 were accepted with edits to “last supper”, Fundraising Motion to accept 1st by Pat Sanford, 2nd by Ed Clavette, Minutes accepted unanimously.

Treasurer's Report: Report was emailed to all members & hardcopies available to review

1. Correction to total income vs expense YTD, discrepancy due to balancing between pet clinic & missions (not accounted until deposited)
2. Pension payment from November paid in December
3. Deacons fund was owed \$55 from 2024
4. October/November pet clinic numbers entered in November
5. The report was accepted as presented.

Motion to accept Treasurer's Report 1st by Ed Clavette, 2nd Tom Sanford, Report accepted unanimously.

MINISTRY REPORTS: accepting only notable comments from committees in order to allow time for 2026 budget review

Building and Grounds, Ed Clavette reporting

- Leaking radiator required steam valve repair; if scenario occurs again, may need pipes to be replaced by Dempsey heating
- Dana mentioned may have referral to reduce cost of repairs
- Building inspection–90 minute burn test needed to pass inspection; Contracted with Encore who cares for extinguisher inspection, scheduled for Dec 15 at 1pm
- Kitchen license with city of North Attleboro: requires menu plan for year to city and kitchen layout, license renewed
- Dishwasher repaired–impacted heat vent valve, replaced circuit breaker, replaced back flow valve

- Handrail for back of church still on plan by Ed

Missions: Cindi Barkley & Deanne Bellinger reporting.

- Deanne reported with donation of dish sets, glasses and cutlery were donated to Cross Roads a new home shelter
- Thrift Shop article on front page of North Star Reporter
- Stockings distributed week of December 14

Flowers: committee agrees to maintain undocumented charitable donation in regards to expenses

Overall, encourage committees to log “undocumented charitable donations” and report each year

Fundraising: Jim Fennell & Ed Clavette reporting

- First events of 2026
 - Feb 14 Turkey Take Out
 - March 7 Corned Beef Supper
- Pet Clinic raised \$196 (since 2013 \$64,000+, with \$37,100 to Oldtown); gratitude to Dr. Peter Granville
- Misc Items
 - Camera from Pastor Katrina sold with \$210 collected
 - Auction winner didn't claim item, went to next highest bidder for additional \$15
 - \$225 cash passed to Jim Koepfler
- Committee meeting to be scheduled in early January—Kris Collins, Linda Vogler requested to be invited

New business:

Pastor Kelly

- Issues with Checks received made to “Oldtown Church”, filing with town needed to be noted as “Oldtown Church” as well as “First Congregational Church of North Attleboro”, request for dba filing to allow checks to be accepted, committee accepts unanimously; Dan Thibeault expected to file the dba paperwork

Jim Koepfler

- With 250th Anniversary of USA request to post “Yorktown March historic sign “Washington Rochambeau”, committee accepts placement of historic sign on church property

Board Needs for 2026: call for clerk, treasurer.

Budget Review for 2026

Over budget in oil, oil delivery occurred on Friday, December 12, 2025 for approx \$1,200

Income

- Gifts unspecified: tracked individually, but not budgeted, combined with cash/offerings'
- Fundraising: no April deposits, (2) yard sales not held in 2025; encourage new faces to support fundraising
- Pet clinic no changes
- Missions Thrift Shop: increase budget to \$1,500 after successful full year of activity
- Hospitality: income in 2026 monthly cash will be turned into the treasurer
- Use of Buildings: same budget

Expenses

Pastoral Salary/Benefits: increase salary by 2.8%

2026 use this year to prepare for Pastor sabbatical

2027 sabbatical year—Concern pulpit coverage costs

Misc Comments

Office Supplies: Ed Clavette noted the cartridge and battery collection helps offset office supply costs, Ed to compare style of printer with 'refillable' cartridge and impact of costs

Oil costs: Dana mentioned to fill oil over summer to get reduced cost of oil

Pat Sanford asked about the thermostat setting. Thermostat is at 55 degrees, using Nest Thermostats which allow control via App

AA groups provide monetary donation to church

Snow removal/plowing: \$300 per plow over 3"

Water bills: Ed Clavette and Jim Koepfler to review water bills

Hospitality: \$1,000 budget for first year, Jim K. spoke with Terry Forbes, deacons to cover coalition costs

2026 Church Committee– different format of meetings: send mini-report prior to meeting, use meeting to answer questions and cover actionable tasks

Closing prayer offered by Pastor Kelly.

Meeting adjourned at 1:02pm

Next meeting, January 11

Annual Meeting Date: January 25, snow date on February 1
Committee reports due January 11

Respectfully submitted.
Linda Vogler, Clerk